

Ref: inStem/G-103(1)/22-23

December 13, 2022

OFFICE ORDER NO. 27 / 2022

Subject: Nomination of Liaison Officers

Consequent upon the approval of the Competent Authority, the following officials are nominated as Liaison Officers at DBT-inStem.

Liaison Officer SC/ST/PwD Cell	:	Mr. Amit Kumar Sarkar
Designation	:	Administrative Officer (Services)
Official Address	:	Institute for Stem Cell Science and Regenerative Medicine (DBT-inStem), GKVK Post, Bellary Road, Bengaluru – 560 065, Karnataka.
Email	:	amitks@instem.res.in
Contact Number	:	91-80-61948037/9051449002
Liaison Officer OBC Cell	:	Mr. Anup Kumar
Designation	:	Administrative Officer (Estb)
Official Address	:	Institute for Stem Cell Science and Regenerative Medicine (DBT-inStem), GKVK Post, Bellary Road, Bengaluru – 560 065, Karnataka.
Email	:	aoestt@instem.res.in
Contact Number	:	91-80-23666329/9321146310

This issues with the approval of the Competent Authority.



Head (Admin & Finance)
DBT-inStem

To:-

1. Mr. Amit Kumar Sarkar, AO(Services)
2. Mr. Anup Kumar (AO (Estb))

Copy to: -

1. Office of the Director
2. All Administrative Officers
3. Office of the Head (Research) & Head (Research Infrastructure)
4. Engineer (IT)- for disseminating within technical service and uploading on website



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December 13, 2022

OFFICE ORDER NO. 25 / 2022

Subject: SC/ST/PwD Cell

The SC/ST/PwD Cell has been constituted to resolve all the affairs and problems related to the SC/ST/PwD Students and Employees of the institute, comprising the following:

- (i) Dr. Sandya Rani, Fellow – E / Scientist – D, Chairperson
- (ii) Mr. Madhu Chandan Roy, Administrative Officer (F&A), Member
- (iii) Mr. Amit Kumar Sarkar, Administrative Officer (Services), Member
- (iv) Mr. Alok Bhojraj Bhaisare, Senior Technical Officer (IT), Member
- (v) Mr. Gavernar M, Junior Management Assistant – Member Secretary

The responsibilities of the SC/ST/PwD Cell shall be as follows: -

- (i) To deal with all matters related to SC/ST/PwD
- (ii) To ensure implementation of SC/ST/PwD reservation policies in the institute.
- (iii) Handling the complaints received in writing from SC/ST/PwD students/employees/Contractual staff and to address it to concerned office or person for resolution.
- (iv) Conducting/Coordinating Training Programmes on SC/ST/PwD related matters for Students and Employees from time to time.

This issues with the approval of Competent Authority.

**Head (Admin. & Finance)
DBT-inStem**

To: -

1. All Concerned

Copy to: -

1. Office of the Director
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December 13, 2022

OFFICE ORDER NO. 26 / 2022

Subject: Constitution of OBC Cell

The OBC Cell has been constituted to resolve all the affairs and problems related to the OBC Students and Employees of the institute, comprising the following:

- (i) Dr. Minhaj Sirajuddin, Associate Investigator, Chairperson
- (ii) Mr. Ketan Vilas Thorat, Fellow E/Scientist D, Member
- (iii) Mr. Anup Kumar, Administrative Officer (Estt.), Member
- (iv) Mr. Thyagarajan M, STO(HVAC), Member
- (v) Sarvesh Saini, JMA, Member-Secretary

The responsibilities of the OBC Cell shall be as follows: -

- (i) To deal with all matters related to OBC category
- (ii) To ensure implantation of OBC reservation policies in the institute.
- (iii) Handling the complaints received in writing OBC students/employees/contractual staff and to address it to concerned office or person for resolution.
- (iv) Conducting/Coordinating Training Programmes on OBC related matters for Students and Employees from time to time.

This issues with the approval of Competent Authority.



**Head (Admin. & Finance)
DBT-inStem**

To:-

1. All Concerned

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1. Office of the Director
2. All Administrative Officers
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4. Engineer (IT)- for disseminating within technical service and uploading on website