

Ref: INS/W-5723/2018-2019(Y)

Date : 07/11/2018

ENQUIRY

Dear Sirs,

Please let us have your lowest Quotation for the following :

Sl.No	Cat.No	Item Description	Make/Model	Item Qty	UOM
1		Supply and placing under bench pedestal unit of size 450mmx500mmx650mm with 2small drawer +1filing drawer. All the drawer unit should have single lock, ss concealed handle, mounted on castors. Material using prelam mdf with laminated on both side with pvc edge beading on the exposed surfaces. Complete with necessary accessories lije lock, handle, drawer slides, castors	-	1.00	No.
2		Supply and placing of modular workstation of size 1250mm(long)x650mm(depth)x750mm(height) using : ms powder coated sleek frame for the support & routing the cables, Ms powder coated metal box with cover for mounting the sockets & flush to the table top, providing privacy sandwich coloured toughned glass along the lenght of the table and height of 450mm and fixed onto the table top with brackets, providing ms powder coated sheet metal with soft board and sliding over the privacy glass of size 600mmx400mm. providing privacy glass along the depth of the table with tapering using sandwich toughned colour glass of size 500mm long x 150mm high and 100mm at the front. All the glass edge to be smoth finish. Complete with necessary accessoris and hardware. Before quoting visit the site and quote accordingly	-	2.00	Nos.



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Remarks :

Note :

1. The bids shall be enclosed in an envelope , and due date sealed duly marked "Tender for _____" Ref No : _____. The bids should be addressed and to be mailed to "**THE HEAD-PURCHASE**". The bids are liable to be rejected if the sealed envelope is not addressed to "**THE HEAD-PURCHASE**" with Tender Ref No and Item Description and due date. The bids delivered in person shall be dropped in Purchase Section. If the bids are sent through courier or mail , it should reach by submission Date and Time and inStem will not be responsible for the delay.

**2. DUE DATE FOR SUBMISSION OF QUOTATION AGAINST THIS ENQUIRY IS
19/11/2018 till 5.30 p.m.**

3. QUOTATIONS RECEIVED AFTER THE DUE DATE SHALL BE REJECTED.

4. The Validity of your quotation should be for 60 days from the date.

5. All duties, taxes, surcharge and cess as currently applicable must be stated in your quotation, separately. Otherwise your quote is liable to be rejected.

6. Your quotation should indicate delivery period & Warranty period.

7. Delivery to be made to our Stores. Please indicate charges, if any extra. Transit Insurance should be done upto inStem Stores.

8. If you are unable to supply the quality, specifications or brand as mentioned in our enquiry, Please state so and then offer alternative to quality/Specifications.

9. Payment : within one month after delivery & acceptance/satisfactory installation.

10. Please ensure that the enquiry number and the due date is superscribed on the envelope failing which your quotation is liable to be rejected.

11. Since we are a public funded research institution, we are exempted from paying Customs Duty (Except ad valorem duty of 5% + 2% cess and CVD @4% vide Notification No.51/96 with latest amendments) and excise duty vide Notification No.10/97 CENTRAL EXCISE dated 01-03-1997 for all scientific equipments, technical instruments, equipments (including computers), their accessories, spares, consumables and software. Hence, please offer your prices taking this option into consideration.



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12.If the item is covered under DGS&D rate contract,please quote the rate as per the DGS&D rate contract with xerox copy of the DGS&D order.

13.Any dispute or differences that may arise between the parties shall be referred to the sole arbitration of the Centre Director or his nominees.The decision of the arbitrator shall be final and binding on the parties.The venue for arbitration shall be Bangalore.The provisions of the Arbitration and Concillation Act,1996 as amended from time to time shall apply.The Courts in Bangalore shall have exclusive jurisdiction to deal with any or all disputes between the parties.

Yours faithfully

For and on behalf of Insitute For Stem Cell
Biology and Regenerative Medicine



Yesu R

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