

**NOTICE INVITING TENDER**

**Tender Notice No: inStem/ HVAC /2021/NIT-01 Dated 11 Aug 2021**

Sealed item rate tenders in Two-Envelop System are invited on behalf of The Director, inStem from the eligible contractors who have executed similar nature and magnitude of works, in respect of the work as detailed below up to 15.00 Hours on 27/08/2021.

1. **Name of the work:** "inStem - Ventilation Works for Canteen Kitchens at the Ground and First floors of Canteen Building, Bengaluru-560065".

2. **Details of Tender:**

a.	Estimated cost (ECPT)	Rs.9.26 lacs
b.	Earnest Money Deposit	Bid securing declaration form is to be submitted as per Annexure-1
c.	Completion period	Two months.
d.	Cost of tender document	Rs.500/- + 18% GST
e.	Date of Publishing	11/08/2021
f.	Period of sale	12/08/2021 to 23/08/2021
g.	Pre-Bid Meeting	24/08/2021
h.	Date of Tender Submission	27/08/2021 up to 15:00 hrs
i.	Opening of the Technical Bid	27/08/2021 at 15:30hrs
j.	Opening of Price bid	Will be communicated separately

3. The Tender document can be obtained from the office of HVAC Maintenance, inStem on any working day during period of sale between 10:00 Hours to 16:00 Hours. The Tender document can also be viewed from the website [www.instem.res.in](http://www.instem.res.in) and [www.eprocure.gov.in](http://www.eprocure.gov.in). The cost of tender document is to be submitted in the form Cash / DD only drawn from any scheduled bank favoring "The Director, inStem, Bengaluru".

4. Tender Form is not transferable and the cost of tender form is not refundable.

5. The site of the work is located at GKVK Campus, Bellary road, Bengaluru, Karnataka.

6. Application for tender document not accompanied by the following is liable for rejection of issue of tender document: -
- a. Proof of experience in execution of similar nature and magnitude of work as indicated at Para 11.
  - b. Letter of authority in case the application is through authorized person.
  - c. Cost of tender document.
7. The Technical Bid shall contain the following:
- a. Duly signed Technical Bid Tender Document Comprising N.I.T, Letter of submitting the tender, General conditions of contract, Special conditions of contract, Drawings and Approved make's list etc. in complete.
  - b. EMD in the form of Bid securing declaration form as annexed
  - c. Documentary evidence for Eligibility as per eligibility criteria.
  - d. Other Information / document as indicated in NIT.
  - e. Any other information, tenderer may like to submit reflecting their credentials.
8. Tenderer shall quote rates both in figures and words. He shall also work out the amount for each item of work and write in both figures and words. On check, if there is any difference between the rates quoted by the tenderers in the words and figure in the amount worked out by tenderer, the following procedure shall be followed.
- a. When there is a difference between the rates in figures and the words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.
  - b. When the amount of an item is not worked out by the tenderer or it doesn't correspond with the rate written either in figure or in words, the rate quoted by tenderer shall be taken as correct.
  - c. When the rates quoted by the tenderer in figures and in words tally but the amount are not worked out correctly, then the rates quoted by the tenderer shall be taken as correct and not the amount.
  - d. Except writing the rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and any modifications in the printed form of tender. Tenderers who are desirous to offer rebate, the same should be brought out separately in the covering letter and submit along with the tender.
9. **Method of submission of Tender** The tender has to be submitted in the system as follows:

- a. First Sealed cover shall contain Bid Declaration form, Technical Bid and super scribed as "Technical Bid for "inStem - Ventilation Works for Canteen Kitchens at the Ground and First floors of Canteen Building, Bengaluru-560065". This will be opened on the same day.
- b. Second Sealed cover shall contain the duly filled and signed and super scribed as "Price Bid for "inStem - Ventilation Works for Canteen Kitchens at the Ground and First floors of Canteen Building, Bengaluru-560065". The date of opening of the price bid will be communicated separately. Those agencies who secure minimum marks as per Annexure-11 in technical bid only considered for opening of price bid.
- c. Final Sealed cover shall contain both indicated at (a) and (b) above and duly super scribed as "Tender for "inStem - Ventilation Works for Canteen Kitchens at the Ground and First floors of Canteen Building, Bengaluru-560065". Sealed cover has to be addressed to "The Director, inStem, GKVK Campus, Bellary road, Bengaluru - 560065.

10. Sealed tenders are to be deposited in the Box kept for the purpose at the Security office-NCBS, or Handed over at the office of Civil Engineering on the due date.

#### 11. **Eligibility Criteria**

The Bidder shall meet the following eligibility criteria and submit the documentary evidence in the technical bid. The bid received without documentary evidence shall summarily be rejected.

- a. Tenderer should submit the Copies of valid registration details, if any, with Government Organizations / Semi-Government Organizations of State or Central Government or Public Sector Undertakings or Autonomous bodies of State or Central Government.
- b. Copies of attested IT returns submission for the last three financial years.
- c. **Similar Nature of Work Experience**: The tenderer should have satisfactorily completed in the last seven years in his own firm name at least one similar nature of work cost not less than of Rs.7.40 lakhs or two similar works of each cost not less than Rs. 5.55 lakhs or three similar works costing not less than Rs. 3.70 lakhs.

**and**

- d. One completed work of any nature from the above magnitude or a separate one costing not less than the amount Rs.3.70 lakhs with some Central/ State Govt. organization/ Central autonomous body/ central public sector undertaking.
- e. The tenderer should submit copy of EPF and ESI Registration certificates issued by appropriate authority

- f. The tenderer should submit copy of valid License under the Contract Labour (Registration & Abolition) Act,1970.
- g. Certificate of Registration for Goods Services Tax (GST).
- h. Bank Solvency certificate of not older than a year from any scheduled banks for a Minimum Value (40% of the ECPT) of Rs. 3.70 lakhs.
- i. The tenderer should submit the details of such completed works, in support of having completed these works, the tenderer should submit copies of the completion certificates from the owner companies indicating the name of work, the description of work-done by the tenderer, value of contract executed by the bidder, date of start, date of completion (contractual and actual), value of the material supplied by the client.

**Similar Nature of Work Means:** The tenderer should have satisfactorily carried out SITC of HVAC/ Ventilation system works for Central/ State Govt. organization/ Central autonomous body/ Premier Research Institutes/ Universities/ Public Sector Undertakings (PSUs) institutes/ Multinational Companies (MNCs) etc.

- 12. **Bid Securing Declaration Form** Tenders received without Bid declaration form will not be considered. No request for exemption in submitting bid declaration form will be considered.
- 13. **Security Deposit** 2.5% of total value of the work done will be withheld as security deposit as per Clause IA of the CPWD GCC. The recovery on this account will be made from the running bills and final bill. The security deposit so recovered will be released after successful completion of work and Defect Liability Period.
- 14. **Performance Guarantee** As per Clause-1 of the CPWD GCC 2019, The successful tenderer has to submit the performance guarantee for an amount of 3% of his/ their tendered amount in the form of Banker's Cheque/ or DD or Bank Guarantee from any scheduled bank for the period including 2 months from the date of scheduled completion of work. This performance guarantee will be returned to the contractor after due date from the satisfactory completion of the work, providing the work has been carried out in accordance with agreement provision and the same is not forfeited for any reason.
- 15. The Director, inStem does not bind himself/ herself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be rejected.
- 16. **Validity Period of Tender** 75 days from the last day of receipt of technical bid.



17. This Notice Inviting Tender (N.I.T) shall form the part of the Contract Document.

18. The Director, inStem reserves the right to postpone the tender issue date, submission/ opening date and to accept or reject any or all tenders without assigning any reasons.

19. Tender completed in all respects shall be submitted as per the instructions given in the "Notice Inviting Tender" forming part of the tender document.

20. The successful tenderer on the acceptance of his tender by the inStem shall within **Ten** days from the stipulated date of start of the work, shall sign the formal contract.

21. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.

22. The tenderer should ensure that amounts quoted should appear only in the price schedule document and nowhere else, otherwise, the tender is liable to be rejected.

23. The Director, inStem reserves the right of accepting the whole or part of any tender and tenderer shall be bound to perform the same at the rate or amount quoted.

24. The successful tenderer shall be required to execute an agreement with the inStem for carrying out the work as per the agreed conditions. The cost of stamp paper for the agreement shall be borne by contractor as per the state stamp act.

25. The General conditions of contract of CPWD GCC 2019 - for works with all the amendments and schedule annexed with this tender shall be applicable and form the integral part of agreement.

26. The rates shall be quoted inclusive of all taxes for complete item work as such nothing extra shall be payable. Necessary Income tax shall be deducted as per rules in force.

27. Tenderers are advised to visit the work site before quoting for better appreciation. For site visit and for any queries please contact Office of HVAC Dept -inStem/NCBS, GKVK campus, Bellary road, Bengaluru- 560 065. Ph: 080-61948011/ 8888/ 8036, 9632662774.

A handwritten signature in blue ink, appearing to be "A. S. S.", written over a grid pattern.

**HEAD – (SE&M)**



**Annexure-I**

**Bid Securing Declaration Form**

Date:

Tender No. \_\_\_\_\_

To

The Director  
Institute for Stem Cell and Regenerative Medicine  
GKVK Campus, Bellary Road  
Bangalore – 65

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder) with seal.

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)