

Right to Information

Information Under Section 4(I)(b) of RTI, 2005

S.No.	Compliance Para	Compliance sub-para	Compliance Information
1.	Particulars of its organization, functions and duties	(i) Name and address of the Organization	Institute for Stem Cell Science and Regenerative Medicine(DBT-inStem), Bangalore Contact Us
		(ii) Head of the organization	Director, inStem
		(iii) Vision, Mission and Key objectives	Please refer MOA
		(iv) Function and duties	MOA , inStem Bye laws & inStem website
		(v) Organization Chart	Organization Chart
		(vi) inStem Committees	inStem Committees
2.	Duties of officers and employees		Please refer inStem Bye laws
3.	Procedure followed in decision making process	Final decision making authority	Director, inStem
		Related provisions, acts, rules etc.	inStem Bye laws, GFR 2017 GOI Guide
4.	Norms for discharge of functions		MOA , and inStem Bye laws and Govt. of India orders issued from time to time
5.	Rules, regulations, instructions manual and records for discharging functions		MOA , inStem Bye laws and Recruitment Rules Govt. of India orders issued from time to time
6.	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority		Please refer Governance
7.	Directory of officers and employees along with the phone numbers and email id		Please Refer ' People ' tab on inStem website's homepage

8.	Monthly Remuneration received by officers & employees	(i) List of employees with Gross monthly remuneration	Monthly Remuneration
9.	Name, designation and other particulars of public information officers (CPIO)	(i) Name and designation of the public information officer (PIO), Appellate Authority & Transparency Officer with designation phone number and email id.	<p>Public Information Officer:</p> <p>Anup Kumar Administrative Officer (HR & Establishment) Institute for Stem Cell Science and Regenerative Medicine GKVK, Bellary Road, Bangalore 560065, India. Ph. No. 080 6194 8217 email: aoeestt@instem.res.in</p> <p>Appellate Authority</p> <p>Prof. Maneesha S Inamdar Director Institute for Stem Cell Science and Regenerative Medicine GKVK, Bellary Road, Bangalore 560065, India. Email: director@instem.res.in</p>
10.	No. of employees against whom Disciplinary action has been proposed/ taken	No. of employees against whom disciplinary action has been	NIL
		(i) Pending for Minor penalty or major penalty proceedings	
		(ii) Finalised for Minor penalty or major penalty proceedings	NIL
11.	Programmes to advance understanding of RTI		As of now in house training only
12.	Transfer policy and transfer orders		Not Applicable

13.	Balance sheets of previous Financials Years		Audited Annual Accounts
14.	Foreign and domestic tours	(i) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	As per actuals
		(ii) Information related to procurements	Please see ' Tenders '
15.	Discretionary and non-discretionary grants	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable
16.	Particulars of recipients of concessions, permits of authorizations granted by the public authority	(i) Concessions, permits or authorizations granted by public authority	Not Applicable
17.	CAG & PAC paras	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	NIL
18.	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof		Not Applicable
19.	Are the details of policies / decisions, which affect public, informed to them		Not Applicable

20.	Dissemination of information widely and in such form and manner which is easily accessible to the public		Through website www.instem.res.in
21.	Form of accessibility of information -Annual Report		Through website Annual Report
22.	Information available in electronic form		Refer inStem Website https://www.instem.res.in/
23.	Particulars of facilities available to citizen for obtaining information	Name & location of the facility	Institute for Stem Cell Science and Regenerative Medicine, GKVK - Post Bellary Road, Bangalore 560065, India. Translational unit CSCR, CMC, Vellore
		Working hours of the facility	9:00 AM to 5:30 PM
		(i) Contact details	Phone: 91 80 23666001 / 02 / 18 / 19 Email: info at instem dot res dot in
24.	Receipt & Disposal of RTI applications & appeals	Number of applications received and disposed	RTI Details
		Number of appeals received and orders issued	
25.	Replies to questions asked in the parliament	Number of questions asked and replies given	
26.	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		' Tenders ' & Recruitment related matters as posted in website